

OHIO TOWNSHIP TRUSTEE

4333 Epworth Rd
Newburgh, IN 47630

****ALL ADULTS (18 YEARS AND OLDER) MUST BE PRESENT
FOR APPLICATION PROCESS****

WORKFARE IS A REQUIREMENT by the Township for all applicants receiving assistance; this includes men and women 18 years of age or older in the household. If your household receives assistance, please be prepared to work for the Township.

**Each item listed below is required to determine your eligibility for
Township Assistance:**

- _____ Present a valid photo ID (driver's license or identification card)
_____ **MUST BE INDIANA LICENSE** (everyone 18 years old & older)
- _____ Social Security Cards on all household members

RENT ASSISTANCE

- _____ Original lease agreement
- _____ Completed original rental/mortgage verification form (no faxed or E-mail copies)

GROSS INCOME (All income received in last 30 days)

These requirements are mandatory requirements for everyone in the household

- _____ Original pay stubs
- _____ Copies of child support checks
- _____ Check stubs from TANF or AFDC
- _____ Copies of Social Security or Disability Checks
- _____ Other sources of assistance received in the **last 30 days**

PROOF OF EXPENSES (ALL EXPENSE PAID IN LAST 30 DAYS)

- _____ Rent or mortgage payments
- _____ Original utility bills (electric, gas, water, cable/satellite, and phones)
- _____ Bank statements or money order receipts
- _____ **ALL Receipts showing how you have spent your money**

VERIFICATIONS - The Trustee or representative may verify any and all information given and perform an unscheduled "home visit" at the option of the Trustee.

****CALL 853-8835 TO SCHEDULE AN APPOINTMENT****

OFFICE HOURS: Mon, Tue, Wed 9-12 & 1-4, & Thu 9-12
CLOSED ALL LEGAL HOLIDAYS